

Appendix B

**Commonwealth of Virginia
Database Index Reporting Form**

1. Public Body Name & Numeric Code: DOE (201)	4. Point of Contact: Dan Keeling								
2. Database Title: Percent Passing by SOL Test	5. Phone Number: 371-2799								
3. Database Acronym: none	6. Signature & Date: Dan Keeling								
7. Database Description and Contents: <i>(Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)</i> <p>This is an Excel spreadsheet containing pass rates for the 27 SOL tests that were administered in the Spring of 1998 and the Spring of 1999 by state, division and school.</p>									
<i>Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.</i>									
8. Date of Last Update:	9. Frequency of Update: <input type="radio"/> Daily, <input type="radio"/> Weekly, <input type="radio"/> Monthly, Other:								
10. Formats Available and Schedule of Fees: <i>(Provide a description of each format in which the database is made available, and the cost, if any, of each format.)</i> <table border="0"> <tr> <td>a. Format</td> <td>b. Cost</td> </tr> <tr> <td>Microsoft Excel 98 1 copy</td> <td>\$65</td> </tr> <tr> <td>additional copies</td> <td>.05 per page</td> </tr> <tr> <td>table contents (Microsoft Excel)</td> <td>\$65 per table</td> </tr> </table>		a. Format	b. Cost	Microsoft Excel 98 1 copy	\$65	additional copies	.05 per page	table contents (Microsoft Excel)	\$65 per table
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Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-1905 (Attn: Mary Clark).

5/30/97